

**LAKE WORTH COMMUNITY REDEVELOPMENT AGENCY  
REGULAR MEETING  
CITY COMMISSION MEETING ROOM  
TUESDAY, JANUARY 8, 2008  
6:00 P.M.**

**I. ROLL CALL:**

The Chair called the meeting to order at 6:02 p.m. on the above date in the Commission Chamber located at City Hall, 7 North Dixie Highway, Lake Worth, Florida.

Present were CRA Members Brendan Lynch, Matt Constantine, Matt Tompkins, Mark Rickards & Shanon Materio.

Also present was CRA Director, Joan Oliva

**II. APPROVAL OF MINUTES:**

a. November 14, 2007

**Action:** Motion was made by Mr. Lynch to accept the minutes of November 14, 2007 seconded by Mr. Rickards.

**Vote:** All Ayes

**III. AGENDA – ADDITIONS/DELETIONS/REORDERING:**

**Action:** Motion was made by Mr. Lynch to accept the agenda as is seconded by Mr. Rickards.

**Vote:** All Ayes

**IV. PUBLIC PARTICIPATION ON NON-AGENDAED ITEMS (3 minute limit):**

**Sylvia Williams-** Requested that the Board put more lighting in her neighborhood.

**Mary Lindsay-** Stated that the flagpole at the Fire Station is leaning possibly the CRA can fix it.

**V. PRESENTATIONS:**

a. Present Doug McIntee with a plaque in appreciation of his service to the CRA Board

Chair presented Mr. McIntee with a plaque for his service as a CRA Board member.

**VI. ACTION AGENDA:**

- a. 812 North Dixie Highway Parking Lot – Accept Boyle Engineering Proposal for Permitting & Bidding Services

Boyle Engineering Corporation has been providing design and engineering services for the Dixie Highway Urban Parking lot since April 10, 2007. Since April, Boyle Engineering and their sub-contractor, Land Stewardship, have worked with CRA and City staff to help meet the needs of Lake Worth business owners and residents in the 800 block of North Dixie Highway. To date, Boyle Engineering and Land Stewardship have redesigned this project to include additional parking spaces, an eco-friendly water retention tank and significant landscaping and pedestrian amenities.

The next phase of this project will require permitting, construction bidding, contract awarding and construction project management. Due to the familiarity in which Boyle has with this project, Staff is recommending continuity of the project with the current project team through the construction of the improvements, project closeout and final certifications. The specific scope of work has been included in your packets.

As an alternative, the Board could choose to direct Staff to create a specific scope of services for this phase of work and bid this work to another of the CRA's continuing services engineering firms. However, formal bidding will further delay the expected completion date of this project and could result in discrepancies among engineering firms.

Staff recommended that the Board review and approve work authorization #2 from Boyle Engineering in the amount of \$25,780 for permitting, bidding other construction related services for the development of the new CRA parking lot located at 812 North Dixie Highway and authorize Chair signature.

Staff introduced Jeff Renault with Boyle Engineering.

Mr. Renault stated that the permits from the Department of Transportation will only take 6-8 weeks.

Mr. Lynch asked if the City will impose any impact fees on this parking lot.

The Chair stated that they will not impact fees are for individual business owners.

Mr. Renault stated that if the Board does not have any changes to the scope then there should be no additional costs incurred.

**Action:** Motion was made by Mr. Constantine to accept staff recommendation and authorize the Chair to sign the work order seconded by Mr. Lynch.

Mrs. Materio entered into the meeting at 6:15 p.m.

**VII. EXECUTIVE DIRECTORS' REPORT:**

a. Introduction of new CRA Executive Director

Staff introduced Mrs. Joan Oliva as the new CRA Executive Director. Mrs. Oliva stated that she was very happy to be here.

Mrs. Oliva stated that the RFP meeting for the 6<sup>th</sup> Avenue South Project will be held Friday, January 11<sup>th</sup> at City Hall. Mrs. Oliva stated that she will be asking the new director of Planning and Zoning to attend.

b. Treasurer's Report

**VIII. BOARD MEMBERS' COMMENTS:**

Brendan Lynch- Happy New Year.

Shanon Materio- Apologized for being late. Thanked Doug McIntee for all of his hard work and time as a CRA Board Member.

Matt Constantine- Thanked Doug McIntee for all of his input. Very thankful that he had the opportunity to sit on the Board with Mr. McIntee. I welcome Joan and I look forward to working with you.

Mark Rickards- Echoed Mr. Constantine's comments.

Matt Tompkins- Truly an honor to work with Mr. McIntee. It has been a long 6 months without an Executive Director but this year will be a really great year. We have a great budget this year that shows the aggressiveness of this Board to get things accomplished and Joan Oliva is the person who can lead us through. Looking forward to a great year. Happy New Year everyone.

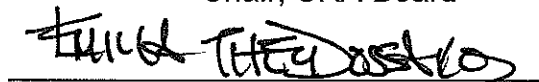
**IX. ADJOURNMENT:**

Meeting adjourned at 6:50 p.m.

Minutes Approved 1/22/08



Matt Tompkins  
Chair, CRA Board



Emilia Theodossakos  
Recording Secretary